



Policy:	<i>Library Guidance</i>
Applies to:	<i>Warwick Senior School</i>
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Reviewed:	<i>11th June 2015, 8th July 2016, 4th Oct 2017, 16th May 2019, 1st July 2020, 22nd Sept 21, 5 Sept 2022, Sept 2023</i>
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LIBRARY GUIDANCE

The overall aim of the library is to facilitate the teaching and learning of the School and to foster a love of reading across the School.

Aims and Objectives

The School Library supports and contributes to the School's aims and ethos by aiming to:

- Provide a wide range of academic resources and literature to encourage and support school-wide learning
- Encourage and teach information literacy for independent research
- Ensure access to resources by providing library management systems and trained staff
- Work in partnership with the Teaching and Learning group developing independent learning lessons and research study skills across the whole school
- Create a school-wide reading culture by working to develop good reading habits amongst all students at Warwick School
- Developing an inclusive, diverse, and accessible book collection
- Embed Warwick School's Learning Values into the School Library's practice
- Be a vital part of the school by being involved with and initiating whole school events
- Ensure the School Library is a learning hub of the school, supporting both staff and pupils with their academic pursuits and reading for pleasure needs
- Make sure the School Library is a portal to the wider world.

To meet this aim and objectives the library has defined a list of core objectives which form the basis of all library planning and development:

- To provide a Library Service to the entire school community and, when necessary, to other schools in the Foundation and wider HMC Warwick Group of schools
- To facilitate the development of independent learning skills in order to help pupils become lifelong learners and researchers through information literacy lessons and the development of research programmes
- To be part of whole-school programmes to raise the profile of the library
- To deliver reading for pleasure lessons to develop good reading habits through the introduction of different genres and authors
- Providing literature that considers and supports diversity and inclusion
- To provide and regularly update online resources based on the needs of the school through a central collection for the use of everyone. Resources include e-books, and online databases
- To provide a collection of resources to support all areas of the curriculum that are up to date, and to make sure resources supply a range of opinions

- To understand the importance of catering all Library materials to all ages and abilities
- To provide resources outside the range of the curriculum which will encourage the activity of reading and research, not only as a means of fulfilling schoolwork, but also as part of a process of personal development
- To acquire resources from sources outside partners (as necessary) to assist pupils and staff in their learning and teaching pursuits
- To acknowledge that the library should provide a space for different styles of learning including individual and group work, quiet study, and discussion
- To involve the entire school in the development, promotion, and use of the Warwick School Library
- To identify partnership opportunities that can enhance the resources or services of the Library
- To maintain close working partnerships with the School Counsellors, the Pastoral Department, and Head of Careers
- To provide sufficient staffing to allow a supervisory presence throughout the school day
- To provide a service that is consistently funded in accordance with nationally recognised school library standards
- To follow a programme of self-evaluation to support the ongoing development of the Library and to review its contribution to, and impact on, teaching and learning in the school
- To make sure Library staff are engaging in professional development opportunities in order to ensure the latest professional guidance and library trends are used in the School Library.